

# Employee / Subcontractor Info Sheet

Date: \_\_\_\_\_

\_\_\_\_\_  
(YOUR COMPANY'S NAME)

\_\_\_\_\_  
(ADDRESS & PHONE NUMBER)

## For Employee: (Please attach a copy of your driver's license)

Start date: \_\_\_\_\_ Rate/Hr. \$ \_\_\_\_\_  
DD / MM / YYYY

SIN # \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
DD / MM / YYYY

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Gender:  M  F

Email: \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

## For Subcontractor: (Please attach a copy of your driver's license)

Company's Name: \_\_\_\_\_

OR

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

GST # \_\_\_\_\_ SIN # \_\_\_\_\_

Contact / Tel: No.: \_\_\_\_\_ Email: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Remarks: